

**MINUTES**

***TWO HUNDRED AND FIFTY NINTH MEETING***

of the

**EXECUTIVE COMMITTEE**

of the

**MASSACHUSETTS TECHNOLOGY PARK CORPORATION**

**[OPEN SESSION]**

November 20, 2018  
Cambridge, Massachusetts

The Two Hundred and Fifty Ninth Meeting of the Executive Committee of the Board of Directors of the Massachusetts Technology Park Corporation (“Mass Tech Collaborative”) was held on November 20, 2018, at Sage Therapeutics, 245 First Street, 16<sup>th</sup> Floor, Cerebellum Room, Cambridge, Massachusetts, pursuant to notice duly given to the Directors and publicly posted on the Mass Tech Collaborative website with corresponding notice provided to the Office of the Secretary of State.

The following members of the Mass Tech Collaborative Executive Committee were present and participated: Secretary of Housing and Economic Development (Jay Ash (represented by Damon Cox of the Executive Office of Housing and Economic Development), Rupa Cornell, Alexandra Drane and Pam Reeve.

The following Mass Tech Collaborative staff was present: Michael Baldino, Lisa Erlandson and Philip Holahan.

The following individuals attended the meeting: Helena Fruscio Altsman, Executive Office of Housing and Economic Development; and Carolyn Kirk, Executive Office of Housing and Economic Development.

Mr. Cox observed the presence of a quorum of the Executive Committee and called the meeting to order at 9:15 a.m.

**Agenda Item I      Report of the Chairperson**

The report of the Chair was deferred.

**Agenda Item II      Report of the Interim Executive Director**

The report of the Interim Executive Director was deferred. .

### **Agenda Item III      Action Items and Discussion Topics**

Mr. Cox requested that the Executive Committee convene in executive session to discuss litigation strategy. Mr. Cox, in his capacity as Chairperson, stated that he would call for a roll call vote of the Executive Committee to go into executive session to discuss strategy with respect to matters involving ongoing disputes in which the Mass Tech Collaborative is currently involved. He stated that the purpose for meeting in executive session to discuss these matters is that discussion of the Mass Tech Collaborative's strategy with respect to these matters in an open meeting may have a detrimental effect on the litigating position of the Mass Tech Collaborative.

A roll call vote was taken to go into executive session. Mr. Cox, Ms. Cornell, Ms. Drane and Mr. Reeve voted in the affirmative to enter into executive session. All staff that was not needed for the litigation strategy discussion left the room.

The meeting proceeded in executive session at 9:18 a.m. The proceedings that occurred in executive session are addressed in a separate set of meeting minutes.

Mr. Cox, in consultation with the members of the Executive Committee, determined that the executive session should conclude at 9:49 a.m. At that point the meeting proceeded in open session. After a brief update on the Executive Director search, Mr. Baldino informed the Executive Committee members that the next meeting of the full Board of Directors, scheduled for December 17 at 2:30 p.m., would be converted into an Executive Committee meeting.

There being no other business to discuss and upon a motion duly made and seconded, it was unanimously and without abstention voted to adjourn the meeting at 9:56 a.m.

A TRUE COPY  
ATTEST: (Secretary)

DATE:

Materials and Exhibits Used at this Meeting:  
None